

## Naturland performance report

Checklist\_Wildfish\_Lake\_Victoria\_Bukoba (6.1) Season: **2019**

(to be filled in by the inspector)



### Are there major deviations?

- yes (to be dealt with high priority)**  
 **no**

Name of operator: Supreme Perch

Name of inspector: Lutalo Paddy & Kawooya Hassan

Date of inspection: 27.02.19 Inspection...  
 **announced**

Start of inspection (time): 09:00am  unannounced

End of inspection (time): 04:00pm

**Following non-compliances have been detected during inspection (please list here or in annex for annotations!):**

- 1) The list of detected NCs during the inspection is attached as an annex**  
**2)**

**In case Naturland has commissioned additional checkpoints for inspection: please indicate results here:**

- 1) None**  
**2)**

**Please list here (or in annex for annotations) all the conditions from last Naturland certification letter and explain if these conditions are fulfilled or not:**

- 1)**  
**2)**

**Recommendations/ conditions for Naturland certification (please list here or in annex for annotations!):**

*(the operator will be officially informed through the certification letter send by the Naturland certification committee)*

- 1) The client should first close the NCs before certification**  
**2)**

**Statement from the operator (for Naturland): None**

The signatories confirm with their signature the **correctness** of all findings laid down in this inspection checklist. The manager of the operation confirms with his signature the **completeness** of the information laid down in this inspection report.

- A copy of this document was left with the operation  
 A copy of this document will have to be handed over to the operator promptly by the inspection body.

Operation/manager:

Place, date, signature

Inspector: Lutalo Paddy & Kawooya Hassan

Supreme Perch Ltd office (Bukoba), 04.03.2019

Place, date, signature

Naturland Inspection Checklist - Season: **2019**

Checklist\_Wildfish\_Lake\_Victoria\_Bukoba

Name of operator: \_\_\_\_\_



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OK	NO	NOT RELEVANT	NOT CHECKED
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**A II 2 CRITERIA REGARDING QUALITY ASSURANCE**

**A II 2(a) Monitoring of environmental contaminants**

<p>The quality of the fish should be checked by the factory lab or an external lab or by the competent authority. The system must be able to trace back contaminated fish.</p> <p>1. A list of the contaminants and noxious substances (from both anthropogenic and natural sources) that are relevant to the region and the type of production will be submitted by the processor to Naturland.</p> <p>2. Alert values of max. 50% of the critical German legal level, at which Naturland must be notified.</p> <p>3. The frequency of and processes used in the analysis of these pollutants (with reference to the water, sediment and products) will be submitted by the processor.</p> <p>4. Maximum permitted values must be according to the EU legal level and if above Naturland must be notified.</p> <p>5. Threshold values leading to the exclusion of the product from marketing. *</p>	<input checked="" type="checkbox"/>	no. <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Comments / explanations: *Refer to the processing report*  see annex no. \_\_

Remarks:  
>> Please make sure that this protocol is at hand (as a reference, there is a general Naturland form for finfish analysis)

**A II 2 (b) All: Processing of fish by-products**

<p>All the fish remainders of Nile Perch processing (frames, heads, skin, etc.) should enter a meaningful and responsible further usage.</p>	<input checked="" type="checkbox"/>	no. <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Comments / explanations: *Refer to the processing report*  see annex no. \_\_

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A III Naturland Checklist Social Responsibility				
Naturland Checklist Social Responsibility has been completed. *	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments / explanations: <span style="color: green;">Social responsibility checklist was fully filled in.</span> <span style="float: right;">☐ see annex no. __</span>				
Remarks: Just for inspections at Lake Victoria: This requirement only applies to employees (formal and informal employment, hired labour...) but not to self-employed or freelancing fishermen.				
B 1 CRITERIA REGARDING ORGANISATION OF STANDARD ROUND TABLE (SRT)				
B 1 (a) Composition of the project's Standard Round Table as to Naturland Wildfish requirements				
The composition of the project's Expert Survey/Standard Round Table is according to Naturland Wildfish requirements.	<input checked="" type="checkbox"/>	<input type="checkbox"/> no. __	<input type="checkbox"/>	<input type="checkbox"/>
Comments / explanations: <span style="color: green;">Naturland staff, 3 supreme perch staff, 4 fisheries department staff (government), 5 out of 6 BMUs. Kelebe BMU did not attend based on the presented attendance list, 62 fishermen attended &amp; BMCs.</span> <span style="float: right;">☐ see annex no. __</span>				
B 1 (b) List of experts				
The lists of experts participating in the Standard Round Table Conferences are available. List of SRT participants should be kept as stable as possible for the follow-up meetings.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments / explanations: <span style="color: green;">SRT was conducted on 15.06.17 &amp; 74 people attended, including Naturland staff, 3 supreme perch staff, 4 fisheries department staff (government), 5 out of 6 BMUs (Kelebe missing), 62 fishermen, BMCs</span> <span style="float: right;">☐ see annex no. __</span>				
B 1 (e) Regular SRT meetings				
The project's Standard Round Table has been meeting at least every two years, and the proposed management conditions have been approved by Naturland.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments / explanations: <span style="color: green;">Last SRT was conducted in 15.06.17, next one is planned to be conducted in June 2019.</span> <span style="float: right;">☐ see annex no. __</span>				
B 2 CRITERIA REGARDING FISHERY ECOLOGY				

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OK	NO	NOT RELEVANT	NOT CHECKED
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**B 2.7 (a) LVFO stock assessment on the whole Lake Victoria**

There must not be any indication (by TAFIRI/LVFO) that the total Nile Perch stock in Lake Victoria is critically over fished (acute danger of not recovering). \*

<input checked="" type="checkbox"/>	<input type="checkbox"/> no. __	<input type="checkbox"/>	<input type="checkbox"/>
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Comments / explanations: Based on the interviews conducted and looking at the physical daily fish catch and daily catch reports, there were no signs indicating over fishing  see annex no. \_\_

Remarks:  
 The overall assessment of the Nile perch stocks in Lake Victoria will be done by the LVFO/TAFIRI. The latest results of particularly TAFIRI research shall be made available to the project.  
 The project should take into consideration (will implement) the recommendations concerning fishing activities given by LVFO/TAFIRI and Competent Authority/Fishery Bodies based on the results of the overall assessment and up-date the Standards/criteria accordingly.  
 The project shall collect the updated agenda points from Fishery Bodies in charge.  
 >> the latest reference papers are  
 REPORT OF THE LAKE WIDE HYDROACOUSTIC AND ENVIRONMENTAL SURVEY BY LVFO (8th Septmeber to 7th October, 2017) - available on net, showing that LVP stock is fairly stable and showing signs of recovery.  
 >>The next SRT must further specify nature and content of these recommendations.

**B 2.7 (b) Prohibited gear**

The following gear types and techniques shall not be used by the fishermen participating in the pilot project:

- monofilament gillnets;
- gillnet with a mesh size of less than 6 inches; 26 mesh deep only (about 4 meters)
- all mounted nets
- all drift nets;
- beach seines;
- trawl nets;
- hooks below size no.9 or above size no.11;
- weirs;
- oestcides/chemicals;
- splashing (katuli);
- harpooning (spear guns)
- using endangered fish species as a bait
- Explosives

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Comments / explanations: No such fishing gears were being used by fishers. They all use gill nets of 6 inch.  see annex no. \_\_

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OK	NO	NOT RELEVANT	NOT CHECKED
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**B 2.7 (c) Fishery Monitoring Duties**

<p>A thorough monitoring of the catch development shall be performed regarding Nile Perch and the other fish species. The monitoring shall consist of:</p> <p>1. Total Catch:(1) weight of right size LVP, (2) weight of undersized LVP, (3) Weight of oversized LVP, (4) Weight of other species) in the catch of all registered boats per trip, at all participating BMUs, including identity number of boat and names of crew, are recorded by the Landing Site Monitor</p> <p>2. Catch Composition and Length Frequency at Fishery Level: report (1) length of LVP in the catch (i.e. share of different LVP size classes, including undersized and oversized LVP, by size categories) and (2) number (pc) of other species (from five eco-labeled boats per supplier once per month at all landing sites, in all participating BMUs) are recorded by the Landing Site Monitor (and BMU)</p> <p>3. Cases of lost Gear shall immediately be reported to the Landing Site Monitor. Landing Site Monitor must document number of lost gear and which gear was lost.</p> <p>4. Length Frequency at Factory Level: report length of LVP delivered to the factory (from all certified suppliers, once a month, sample size 100 fish) by categorizing them in size classes/ length frequency curve according to ICS.</p> <p>5. (Spot checking (1) length of LVP in the catch (i.e. share of different LVP size classes, including undersized and oversized LVP, by size categories) and (2) number (pc) of other species (unannounced, from ten eco-labeled boats at all participating BMUs, once a year) are recorded by the Project Coordinator/ Project Manager.)</p> <p>6. Catch Data/ Records must be transferred into suitable digital format (e.g. Excel file). Data collection forms/ hard copies shall be stored.</p> <p>7. In addition, basic evaluation of data (s. SS 1.2), in particular Catch per unit effort (cpue), length class frequencies at fishery and factory level, quantity of other species) is to be calculated by the project coordinators.</p> <p>8. Data and results are to be analyzed by respective project and results may be available to TAFIRI and LVFO.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Comments / explanations: Ok, refer to the processing report.  see annex no. \_\_

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OK	NO	NOT RELEVANT	NOT CHECKED
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**B 2.7 (d) Evaluating the Results of Monitoring**

Results must show that Fishing activities of BMUs involved do not contribute to over fishing: 1. The catch data evaluation (B. 2.7) shall indicate that the sustainability goals are being achieved, particularly with stable/increasing cpue and length class frequencies.  2. As a general objective, the capture of Nile perch with a length of less than 50 cm (lower slot size) shall be minimized. As a reference point, the share of undersized fish in the landings should not exceed 3% of total catch weight.  3. 100 % of Nile perch going into the factory for processing shall be above the slot size limit of 50 cm.  4. The share of fish above 85 cm (upper slot size) going into the factory for processing shall not exceed 5 % in number of pieces. *	<input checked="" type="checkbox"/>	<input type="checkbox"/> no. __	<input type="checkbox"/>	<input type="checkbox"/>
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Comments / explanations: *Ok, refer to the processing report.*  see annex no. \_\_

Remarks:  
 Comment Naturland: To be discussed at next SRT: At moment, there is more tolerance on over- than on undersized fish, which may or may not be adequate.

**B 2.7 (e) Closed seasons and areas**

To observe closed seasons and closed areas. Sanctuaries gazetted by Department of Fisheries. Those must frequently be communicated by the companies to each Landing site. Landing Site Monitor will then inform fishermen via training.	<input type="checkbox"/>	<input type="checkbox"/> no. __	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Comments / explanations: *Closed season is determined by the government and the last closed season occurred about 15 years ago. Since then no closed season has happened yet.*  see annex no. \_\_

**B 2.7 (f) Sensitization of fishers to not discard gear**

The fisher folk within the project area should be sensitized for not deliberately discarding gear in the lake.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Comments / explanations: *Ok, trainings about sustainable fishing were conducted to fishers, BMUs and landing site monitor and training documents were on file.*  see annex no. \_\_

**B 2.7 (g) Sensitization of fishers to not use endangered species as bait**

The fisher folk should be sensitized by annual recorded and documented training on the importance of not using endangered fish species as bait.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Comments / explanations: *Based on the interviews with the fishers, they said that they were trained and none of them was using the endangered fish species as bait.*  see annex no. \_\_

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OK	NO	NOT RELEVANT	NOT CHECKED
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**B 3 CRITERIA REGARDING SOCIAL ASPECTS OF FISHERY**

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**B 3.3 (a) Monitoring of the Fisher Folk**

<p>General monitoring of fisher folk (of participating parties) is established and operationalized by the project:</p> <ol style="list-style-type: none"> <li>1. Project to demand, update, and keep the following information regarding the suppliers, collectors, and boat owners: name, family situation, (voluntary: number of dependents at landing site/person to be contacted in the case of accident), home of origin and physical address, fishing gears, boats, engines, houses (if company/agent do provide camps).</li> <li>2. Registration of all fishers, using the boats of registered boat owners, to be done and updated every year (including migrant fishers working with suppliers and collectors). Switching between boats is allowed if fishers are registered.</li> <li>3. Migrant Fishers to produce an introductory letter from their respective village authorities as a precondition for registration.</li> <li>4. Landing Site Monitor shall fill special questionnaire (at arrival of new fishermen) to identify their awareness on sustainable fishing. In addition there must be frequent training for new fishers.</li> <li>5. To avoid stigma to people living with HIV at all time.</li> </ol>	<input checked="" type="checkbox"/>	no. <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Comments / explanations: There were no new fishers by the time of external audit. There were updated fishers' details on file at ICS office which also included their boat Regn numbers & owners.  see annex no. \_\_

**B 3.3 (b) Health Services**

<p>(1) Each fisher community participating must be able to have access to health services within 60 minutes (240 minutes for islands on good weather conditions) from landing site. Mobile health services are made available at least once a month to the island landing sites.</p> <p>(2) Each fisher community participating must have access to HIV/AIDS (including PMTCT)/STD/TB information, education, testing, care and treatment.</p>	<input checked="" type="checkbox"/>	no. <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Comments / explanations: Supreme Perch works in collaboration with government (Government provides medicine, medical workers & checkup services while Supreme Perch provides transport and daily allowances to the medical workers. Monthly for inland islands, treatment, counseling, condoms, and fishers on mainland go to government hospitals.  see annex no. \_\_

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<b>B 3.3 (c) Access to School for Children</b>				
Each child (age 6 - 14) must be able to attend primary education during the complete cycle. In order to attend the school, children may not be exposed to hazardous situations or may not have to put in an effort which is not suitable for a child of that age. In populations larger than 1500 people, a primary school with trained teachers has to be present. Walking distance to the next primary school shall not be more than 5 km.	<input checked="" type="checkbox"/>	<input type="checkbox"/> no. _	<input type="checkbox"/>	<input type="checkbox"/>
<u>Comments / explanations:</u> No cases of children not attending school were detected during external audit. Based on the interviews with BMU, LSMs and fishermen, they said that no children are involved in fishing activities and they do not stay at landing sites.		<input type="checkbox"/> see annex no. _		
<b>B 3.3 (d) Life Jackets</b>				
Compulsory life jackets (minimum 60kg carrying weight) must be carried on the boats for all crew members. It is recommended to support fisher community in having access to safety training courses *	<input checked="" type="checkbox"/>	<input type="checkbox"/> no. _	<input type="checkbox"/>	<input type="checkbox"/>
<u>Comments / explanations:</u> Out of 643 fishers, Supreme Perch gave out 325 life jackets to them in 2016 and they plan to distribute more jackets within 2019. Suppliers also distribute life jackets to their fishers.		<input type="checkbox"/> see annex no. _		
<u>Remarks:</u> Naturland comment: Check on the quality/conditions of the life jackets available.				
<b>B 3.3 (e) Alphabetization Courses</b>				
Fishers shall have the possibility to participate in alphabetization courses. *	<input checked="" type="checkbox"/>	<input type="checkbox"/> no. _	<input type="checkbox"/>	<input type="checkbox"/>
<u>Comments / explanations:</u> Supreme perch introduced alphabetization services to all the 06 landing sites but there was one fisherman identified at Igabiro landing site who was taking on the classes. Other fishermen were not bothered about the services.		<input type="checkbox"/> see annex no. _		
<u>Remarks:</u> Naturland comments: Further considerations for future SRT meetings: Fishery community to be exposed to basic education, civic education, basic health and business skills;				
<b>B 3.3 (f) Housing</b>				
The fisher community shall live in houses that are weather proof and well ventilated. Settlements must allow basic hygiene. *	<input checked="" type="checkbox"/>	<input type="checkbox"/> no. _	<input type="checkbox"/>	<input type="checkbox"/>
<u>Comments / explanations:</u> No fishermen were found staying in camps. Most fishermen rent houses around their landing sites but there were some fishermen who also own their houses where they stay.		<input type="checkbox"/> see annex no. _		
<u>Remarks:</u> This applies just to fisher communities living in camps. If there are no camps please put a comment.				



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**B 3.3 (g) Toilets/Latrines**

<p>An appropriate number of clean, public* latrines which are gender-separated shall be available at all landing sites.</p> <p>BMUs have the responsibility of putting in place a system for keeping toilets accessible and clean. E.g. systems such as charging a reasonable fee or an annual tax for keeping the latrines clean.</p> <p>*"Public" – in this context refers to all the people who are allowed to use the landing site. As per fisheries guidelines for the safety of the fish handled only people dealing in fish are allowed onto the landing site and it is not open to the general public. *</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/> no. _	<input type="checkbox"/>	<input type="checkbox"/>
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Comments / explanations: Supreme Perch provides cleaning agents like powdered soap (3kgs), chlorine (3kgs), brushes, gloves and buckets to be used during cleaning the toilets at the different landing sites.  see annex no. \_\_

Remarks:  
 Even though BMUs have been assigned the responsibility for cleanliness and maintenance, the project/company as holder of the Naturland certificate will be held responsible and be sanctioned if duty of BMU is not fulfilled.

"An appropriate number of ...latrines.." means there should be no queue during high frequented hours. If there are long waiting periods a minimum of 1 pit per 50 persons must be set.

**B 3.3 (h) Potable Water**

<ul style="list-style-type: none"> <li>• Population must be sensitized on the issue of drinking water quality;</li> <li>• Good quality potable water must be available to the fisher community (1.5 litres/person/day).</li> <li>• In addition, „waterguard“ tablets for treating water or an equivalent water disinfectant shall be made available, free of cost. The landing site monitor shall keep a record of “water guard” tablets. The fishermen must be informed about working hours of landing site monitor as the tablets are stored in the office</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/> no. _	<input type="checkbox"/>	<input type="checkbox"/>
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Comments / explanations: Each landing site has a maximum of 70 liters of treated water for drinking. Water treatment is done with the help of water guard which is provided by supreme perch Ltd. Each fisherman is given water guard tablets whenever needed. Kalebe has 3 water tanks with 5000 liters each  see annex no. \_\_

**B 3.3 (cont.) CONDITIONS REGARDING ECONOMICAL ASPECTS**

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OK	NO	NOT RELEVANT	NOT CHECKED
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<b>B 3.3 (i) Financial Services</b>				
Participating fishing communities shall have access to financial services;	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Participating fishing communities shall be sensitized on the importance of saving money. The project shall invite other trainers to sensitize fisher communities participating in the project concerning the importance of saving money.				
Comments / explanations: Supreme perch conducted one training about savings and sacco formulation in March 2016 but since then, fishers have not yet formed any saccos at any landing site. <span style="float: right;"><input type="checkbox"/> see annex no. __</span>				
<b>B 3.3 (j) Correct Weighing of Fish</b>				
Measures shall be in place to ensure the participating fishing community of correct weighing of fish. Fishers must have access to the weighing procedure. The weighing scales in use shall be calibrated/checked using calibrated weight by BMU. Each BMU to have at least one calibrated weighing scale.	<input checked="" type="checkbox"/>	<input type="checkbox"/> no. __	<input type="checkbox"/>	<input type="checkbox"/>
Comments / explanations: The 6 weighing scales that were provided by Supreme perch to BMUs were calibrated but no weighing scales for suppliers were verified if they were calibrated or not by the time of external audit. <span style="float: right;"><input type="checkbox"/> see annex no. __</span>				
<b>B 3.3 (k) Transparency in Price development</b>				
Fish price developments along the value chain should be transparent. Processors shall sensitize suppliers to inform fishermen on cost structure and display contact number to enquire current factory price of the fish in an area where it can be seen by each and every fisherman. *	<input checked="" type="checkbox"/>	<input type="checkbox"/> no. __	<input type="checkbox"/>	<input type="checkbox"/>
Comments / explanations: Supreme Perch phone contact numbers (Procurement officer & GM) were being displayed in & out of the BMU & Landing site monitors' offices. Fishers are always advised to call the numbers in case they want to know more about the current fish prices. No money was being deducted from fishermen <span style="float: right;"><input type="checkbox"/> see annex no. __</span>				
Remarks: If money is deducted from the fish price by boat owner please check if fishermen are aware about cost structure of boat owner (costs for boat, fuel, food and so on)				
<b>B 3.3 (l) Direct supply</b>				
Participating BMUs shall be able to supply fish to the processor directly. *		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Comments / explanations: BMUs do not supply fish to the Supreme Perch Ltd <span style="float: right;"><input type="checkbox"/> see annex no. __</span>				
Remarks: This action is not practical by law at the moment. Please check every year law requirements and fill into comments the current status.				

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**B 3.3 (m) Fishers Associations/Role of BMUs**

Fisher folk should be encouraged to form Fishers Association(s). \*   no.

Comments / explanations: *Fishers are always verbally encouraged to form associations but there were no formed fishers' associations by the time of the external audit.*  see annex no. \_\_

Remarks:  
 Naturland comment: It should be clarified/discussed at next SRT in how far BMUs might be encouraged to obtain their own certificate for being able to supply certified fish to the factory.

**B 4 CRITERIA REGARDING LEGAL AND MANAGEMENT ASPECTS**

**B 4.1 Compliance with law, documents**

Fishing is performed in compliance with national and international law. The fishery project has to be able to produce the corresponding documents and proof in full and freshly updated.   no.

Comments / explanations: Ok  see annex no. \_\_

**B 4.3 Proof for effective implementation at every level**

The management of the fishery project is able to prove that the requirements laid down in the standards and the project-specific management conditions are implemented systematically, effectively and promptly at every level. \*   no.

Comments / explanations: *Ok. Based on observations, interviews and document review, there were no illegal practices realized at the different production levels.*  see annex no. \_\_

Remarks:  
 This proof includes:  
 - consistent records and analysis of the catch data  
 - feedback between the current catch data and the fishing practice in place  
 - knowledge of current national and international regulations and fulfilment of the duties arising therefrom  
 - establishment of mechanisms guaranteeing regular communication between the project and the fishermen with regard to social matters  
 - existence of and compliance with a development plan (e.g. for deficient issues)

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B 4.4 Project-specific management conditions (legal framework and management)			
The project-specific management conditions regarding legal framework and management are complied with. *	<input checked="" type="checkbox"/>	<input type="checkbox"/> no. __	<input type="checkbox"/>
Comments / explanations: Ok <span style="float: right;"><input type="checkbox"/> see annex no. __</span>			
Remarks: The project-specific management conditions govern in particular: - obligatory documentation requirements and internal control system.			
B 4.4 (a) Documents			
The following documents must be at hand: <ul style="list-style-type: none"> <li>• List of licensed boats.</li> <li>• List of gear, lost gear and list of fishermen on BMU-level;</li> <li>• Landing documents from BMUs (fish movement permits – in three copies, one to remain with the BMUS, the rest accompanying the lot to the factory);</li> <li>• BMUs registration certificate,</li> <li>• Export documents;</li> <li>• BMUs are viable and operating in compliance with regulations and guidelines.</li> <li>• Fishermen should be encouraged to keep their own record of daily catch</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/> no. __	<input type="checkbox"/>
Comments / explanations: Highlighted documents were in place at BMU & ICS office and the BMUs were officially operating in compliance with the regulations & guidelines. Fishers were not keeping their records of daily catch. <span style="float: right;"><input type="checkbox"/> see annex no. __</span>			
B 4.4 (b) Training			
<ul style="list-style-type: none"> <li>• All participants (landing site monitors, fishers, suppliers, BMU members, workers and factory staff) are familiar with the requirements of the certification and trained at least once per year.</li> <li>• Training plan and reports (participants, trainers, dates and topics) and materials should be kept and available within the project.</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/> no. __	<input type="checkbox"/>
Comments / explanations: Trainings were conducted to fishers, suppliers, BMUs, LSMs and training documents were in place though there was no documented training plan in place at the ICS office. <span style="float: right;"><input type="checkbox"/> see annex no. __</span>			
B 4.4 (c) Contracts			
The participating fishermen, collectors, and suppliers must be – directly or indirectly – linked by contract to Naturland certification.	<input checked="" type="checkbox"/>	<input type="checkbox"/> no. __	<input type="checkbox"/>
The contracts must also specify the benefits rights of the respective fisher. Every fisher needs a copy of the contract including a summary of the Naturland Standards on hand (in Swahili).			
Comments / explanations: There were signed copies of contracts between fishers, suppliers & Supreme perch and there were also contracts between suppliers & fishers for Naturland certification. <span style="float: right;"><input type="checkbox"/> see annex no. __</span>			

Please take with you the latest version of the Naturland standard at every inspection.

This checklist requires the following supplementary documents:  
 Naturland performance report (page 1), annex(es) where applicable

In case of answering any question with NO, please provide an explanation (annex).  
 Checkpoints marked with \* are explained in detail under remarks.

OK	NO	NOT RELEVANT	NOT CHECKED
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**B 4.4 (d) Documentation of Project Management**

The management of the fishery project must be able to prove that the requirements laid down in the standards and the project-specific management conditions are implemented systematically, effectively and promptly at every level. This proof includes: <ul style="list-style-type: none"> <li>• consistent records and analysis of the catch data</li> <li>• feedback between the current catch data and the fishing practice in place</li> <li>• knowledge of current national and international regulations and fulfilment of the duties arising therefrom</li> <li>• establishment of mechanisms guaranteeing regular communication between the project and the fishermen with regard to social matters</li> <li>• existence of and compliance with a development plan (e.g. for deficient issues).</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/> no. _	<input type="checkbox"/>	<input type="checkbox"/>
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Comments / explanations: *Refer to processing report.*  see annex no. \_\_

**B 4.4 (e) Admission of New Participants**

For admitting new fishermen, new fishing boats, new collectors, new suppliers and new landing sites into the Eco-labeling project procedures should be followed as per the company's ICS-Manual and the respective SRT standards. *	<input checked="" type="checkbox"/>	<input type="checkbox"/> no. _	<input type="checkbox"/>	<input type="checkbox"/>
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Comments / explanations: *There were no new fishers, no new collectors & no new boats by the time of the external audit.*  see annex no. \_\_

Remarks:  
 All staff having responsibility for handling and documentation of sustainable fish must first be properly trained in the requirements before being given such responsibilities.



